

California Commission on Aging

2880 Gateway Oaks Dr, Suite 390 | Sacramento, CA 95833
(916) 419-7591 | ccoa@ccoa.ca.gov | www.ccoa.ca.gov

GAVIN NEWSOM, Governor

Executive Director
KAROL SWARTZLANDER

EXECUTIVE COMMITTEE MEETING MINUTES

Virtual Zoom Meeting

WEDNESDAY, AUGUST 9, 2023

1. Call to Order, Roll Call, and Establish a Quorum

Chair Brown called the meeting to order at 4:01 p.m.

Commissioners Present: Marcy Adelman, Cheryl Brown, Joe Cislowski, Debbie Meador, Sedalia Sanders, Ellen Schmeding, David Lindeman

Commissioners Absent: None

Staff: Leza Coleman, Marijke Melman, Patrick Smith, Karol Swartzlander, Marcella Villanueva

Guests: None

A quorum was established.

2. Approve Agenda - Action

M/S/C (Adelman/Schmeding)

TO APPROVE THE AUGUST 9, 2023, EXECUTIVE COMMITTEE MEETING AGENDA.

APPROVED

Abstentions: None

3. Approve Executive Committee Minutes from June 28, 2023 - Action

M/S/C (Adelman/Schmeding)

TO APPROVE THE JUNE 28, 2023, EXECUTIVE COMMITTEE MEETING MINUTES.

APPROVED

Abstentions: None

4. Public Comment

None

5. Review Election Process Timeline; Ratify Chair's Nominating Committee Appointments - Action

Swartzlander reviewed the proposed 2023 Nominating Committee Timeline.

M/S/C (Adelman/Meador)

TO ACCEPT THE CHAIRS NOMINATING COMMITTEE APPOINTMENT OF ELLEN SCHMEDING, AS NOMINATING CHAIR AND BRENDA LYNN GOODALL AND RITA SAENZ AS NOMINATING COMMITTEE MEMBERS.

APPROVED

Abstentions: None

6. CCoA Sponsored Bills and Legislative Advocacy Committee Update – Discussion

Smith provided legislative advocacy committee updates.

a) [AB 770 \(Kaira D\)](#) Residential care facilities for the elderly

No discussion.

b) [AB 820 \(Reyes D\)](#) State boards and commissions: seniors.

Interagency Council on Homelessness has concerns about the requirement to have another member added to their advisory board. CCoA staff confirmed if a current member meets the criteria, no additional member is required. A proposed amendment was accepted, and the bill will be moving forward.

c) [SB 544 \(Laird D\)](#) Bagley Keene: telecommunications act

The current version of the bill requires 50% of all meetings be held in-person to have a quorum. As it stands, without the bill, one person must be physically present in the locations listed, the locations must be publicly accessible even in an individual's home and addresses must be listed to participate. As the bill is currently written, the same provisions apply to all state boards and commissions, regardless of whether a body has decision-making authority or is advisory only.

7. Behavioral Health and Workforce Development Committees - Discussion

Swartzlander proposed the CCoA Behavioral Health Committee convene next month and move the Workforce Development meetings to next year. Staff would like to initiate work on the K-14 Lifespan Curriculum project.

Top Priorities:

1. Behavioral Health Committee around the Mental Health Services Act (MHSA) Modernization

- Under consideration: Engage with the California Department of Aging on the \$50 million general fund allocation focused on older adult behavioral health.

2. K-14 Lifespan Curriculum Project– Encourage younger students/youth to think about longevity and prepare for retirement, and older students to consider Gerontology and related fields.
3. Planning for all events in 2024.
4. Follow up from May CCoA Housing/Homelessness forum to develop recommendations for transition to the Administration.

8. Federal Advocacy Committee Update: Comments on the Revision of the Older Americans Act - Discussion/Action

Coleman discussed comments on the revision of the Older American's Act (OAA). The deadline for submitting a letter/comment is Tuesday, August 15. Coleman will continue working with Commissioner Castile to develop a letter and send it on behalf of the Commission with Chair Brown's approval.

M/S/C (Schmeding/Adelman)

TO APPROVE COLEMAN'S CONTINUED WORK WITH COMMISSIONER CASTILE TO DEVELOP AND SUBMIT A LETTER WITH CHAIR BROWN'S APPROVAL TO ADMINISTRATION FOR COMMUNITY LIVING ADDRESS THE OLDER AMERICAN'S ACT REGULATIONS- NOTICE OF PROPOSED RULEMAKING.

APPROVED

Abstentions: None

9. California State University of Sacramento Fall Forum - Discussion

Swartzlander announced the California State University (CSU), Sacramento (CSUS) forum will no longer take place in the fall. The Chair of the CSUS Gerontology Department wants to promote the field of Gerontology with a statewide Gerontology summit, engaging both CSUs and community colleges. CCoA will work with CSUS to make the forum an annual statewide event, taking place every spring. The next forum is set for April 2024.

10. Staff Updates

Swartzlander provided CCoA staff updates:

a) September 11, 2023, General Meeting

The next CCoA meeting will be a full, one-day meeting from 9:00 a.m.- 4:00 p.m. in San Francisco. Commissioner Adelman will host a dinner on Sunday, September 10.

b) 50th Anniversary Event, June 26, 2024

Melman has been working to find a venue for CCoA's anniversary event. Staff will be working on a sponsorship packet, and keynote speaker. Swartzlander will meet with California Foundation on Aging (CFoA) to discuss fund raising. Commissioners Brown and Schmeding committed to serving on the anniversary committee.

c) OnBoard: board management tool

Melman discussed CCoA's new management tool, OnBoard, which is set to be launched for Commissioners on August 24. Melman will send an email to Commissioners next week regarding training. The goal is to begin using OnBoard for the September meeting. The OnBoard system is user friendly, professional, and easy to log in to check dates, times, locations of meetings, access background materials, previous minutes, and other documents.

d) CA Consortium for Public Health Informatics and Technology Interns

The CCoA's Memorandum of Understanding with the California Consortium for Public Health Informatics and Technology Interns will be in effect until June 2025. CCoA will be able to engage interns on an ongoing basis, expanding bandwidth for data analysis. Interns will work virtually, alongside Smith, who will be the lead.

11. Public Comment

None

12. Adjourn

Meeting adjourned at 5:11 p.m.