

1300 National Drive, Suite 173  
Sacramento, CA 95834

Telephone: 916-419-7591  
Fax: 916-419-7596  
E-Mail: CCoA@cco.ca.gov  
Web Site: www.CCoA.ca.gov



**Executive Director**  
Sandra Fitzpatrick

## **EXECUTIVE COMMITTEE MEETING MINUTES**

1300 National Drive, Suite 200  
Sacramento, CA

**MONDAY, OCTOBER 15, 2018**

### **I. Call to Order, Roll Call and Establish a Quorum**

Chair Walsh called the meeting to order at 10:09 a.m.

**Commissioners Present:** Ed Walsh, Betsy Butler, Paul Downey, Meea Kang, Jean Schuldberg

**Commissioners absent:** Rita Saenz, Jane Rozanski

**Staff:** Sandi Fitzpatrick

**Guests:** Gloria Sanchez

A quorum was established.

Chair Walsh introduced Gloria Sanchez, President, Triple-A Council of California.

### **II. Approve Agenda**

The October 15, 2018 Executive Committee Meeting agenda was reviewed.

M/S/C (Downey/Kang)

**TO APPROVE THE OCTOBER 15, 2018 EXECUTIVE COMMITTEE MEETING AGENDA.**

### **III. Approve Minutes of July 16, 2018 Teleconference Meeting**

The July 16, 2018 Executive Committee Teleconference Meeting minutes were reviewed.

M/S/C (Downey/Butler)

**TO APPROVE THE JULY 16, 2018 EXECUTIVE COMMITTEE TELECONFERENCE MEETING MINUTES.**

### **IV. Public Comment for items not on the agenda**

None received.

### **V. Closed Session**

**VI. Closed Session Actions**

M/S/C (Downey/Kang)

**TO EXTEND A TENTATIVE EMPLOYMENT OFFER, FOR THE POSITION OF CCOA EXECUTIVE DIRECTOR, TO GRETCHEN ZEAGLER, CONTINGENT UPON COMPLETION OF THE CAL HR APPOINTMENT PROCESS. MS. ZEAGLER'S SKILLS, ATTIBUTES AND ENTHUSIASM MAKE HER THE IDEAL APPLICANT.**

M/S/C (Butler/Downey)

**TO RE-OPEN THE SEARCH PROCESS FOR A NEW EXECUTIVE DIRECTOR SHOULD MS. ZEAGLER NOT ACCEPT THE POSITION.**

**VII. Adjournment**

M/S/C (Kang/Schuldberg)

**TO ADJOURN AT 2:35 P.M.**