

1300 National Drive, Suite 173  
Sacramento, CA 95834

Telephone: 916-419-7591  
Fax: 916-419-7596  
E-Mail: CCoA@cco.ca.gov  
Web Site: www.CCoA.ca.gov



**Executive Director**  
Sandra Fitzpatrick

## **EXECUTIVE COMMITTEE MEETING MINUTES**

Hallmark Inn, Davis, CA

**TUESDAY, MARCH 29, 2016**

### **I. Call to Order, Roll Call and Establish Quorum**

Chair Last called the meeting to order at 8:02 a.m.

**Commissioners Present:** Marian Last, Paul Downey, Donna Benton, Betsy Butler, Lucy Fisher, Jean Schuldberg, Ed Walsh

**Commissioners Absent:**

**Staff:** Sandi Fitzpatrick, Carol Sewell, Marcella Villanueva

**Guests:** Barbara Mitchell, Stuart Greenbaum

A quorum was established

### **II. Approve Agenda**

The March 29, 2016 Executive Committee meeting agenda was reviewed.

M/S/C (Downey/Fisher)

**TO APPROVE THE MARCH 29, 2016 EXECUTIVE COMMITTEE MEETING AGENDA.**

### **III. Approve Minutes of March 11, 2016**

The March 11, 2016 Executive Committee meeting minutes were reviewed.

M/S/C (Downey/Fisher)

**TO APPROVE THE MARCH 11, 2016 EXECUTIVE COMMITTEE MEETING MINUTES.**

### **IV. Public Comment**

None

### **V. Comments from the CCoA Chair**

Commissioner Last thanked Executive Director Fitzpatrick for her work planning the meeting. She also, thanked members of the Gerontology Education Workgroup for the volume of work done by the Workgroup. The CCoA is collaborating with CWLC in planning the Aging, Women and Poverty forum in June.

## **VI. Unfinished Business**

### **A. January Brainstorming Session Summary**

Commissioner Last led a review of the brainstorming session from the January meeting. Commissioners discussed approaches to outreach such as use of social media to distribute AgeWatch; possible partnership with Frameworks Institute; holding event around the Frameworks recommendations; Facebook postings and opinion-editorials by Commissioners. Discussed process of the state plan on aging and how to increase CCoA's involvement in development of the plan. It may be possible to create documents to coincide with State Plan release. The CCoA website could be used to help promote the message. The Operational Procedures and Bylaws Committee could look at ways to incorporate this issue into the commission's plans.

### **B. Aging, Women & Poverty Forum Update**

Fitzpatrick routed a draft agenda; budget is about \$13,700; currently \$6,000 and \$3500 committed; funds are still needed for white paper and media. Would like commissioners to submit names of people they would like to invite; can accommodate 150-170 attendees.

## **VII. New Business**

### **A. State Plan on Aging 2017 – 2021**

Fitzpatrick recommended further discussion of the issue.

### **B. Local Senior Advocacy Effort – May 2016**

Local advocacy effort has been shelved in its place will be a senior rally at the Capitol on May 11<sup>th</sup>. Fitzpatrick has moved the TACC meeting so TACC members may attend. Fitzpatrick will participate in a planning meeting on Friday. Would like to see a speaking role for CCoA leadership.

### **C. Future Meeting Update: June, September and November**

The next meeting will be held June 2-3, 2016 in Los Angeles. On the morning of June 2<sup>nd</sup> will be the New Commissioner Orientation with the Executive Committee Meeting to follow at 10:00 a.m. On June 3<sup>rd</sup> Commissioners will be attending the Aging, Women and Poverty Forum at the Skirball Cultural Center.

The September CCoA meeting will be held Wednesday, 9/14 and Thursday, 9/15 in Sacramento. The SCAN LTSS Summit will be held on Tuesday, 9/13; Commissioners may attend if they choose. TACC will be meeting on 9/12-9/13.

The November CCoA meeting will be held in conjunction with the C4A meeting in Los Angeles. A public hearing on Poverty will be held at that time.

## **VIII. Staff Report**

Fitzpatrick provided the staff report.

## **IX. Adjourn**

Meeting adjourned at 9:03 a.m.

M/S/C (Downey/Butler)

**TO ADJOURN THE EXECUTIVE COMMITTEE MEETING AT 9:03 A.M.**